

Club Chairman Guidance Role



PERSON SPECIFICATION

ESSENTIAL	DESIRABLE
Strong leadership skills coupled with the ability to develop a strong united Committee.	Previous experience of chairing a high level committee in a voluntary organisation.
Experience of establishing and working to strategic plans and objectives	
Knowledge of the sport and the corporate objectives.	
Comprehensive literacy and numeric skills	
Knowledge of the requirements of elite sport and elite athletes	
Sound financial background and a knowledge of audit procedures and corporate governance	
Ability to forge successful relationships with key partners.	

COMPETENCIES (For guidance only)

1. Builds effective relationships with Committee members ensuring all are committed to the common purpose.
2. Builds effective relationships with external partners as required by the Committee.
3. Supports and guides the Committee to make best use of their resources and capabilities.
4. Expresses both orally and in writing, ideas that information in ways that are appropriate, accurate and concise.
5. Listens actively to individuals and organisations so that needs are identified, innovates to meet those needs and checks that needs have been met.
6. Listens actively to all Committee members, ensuring that their views are heard before a conclusion is reached.
7. Solves problems creatively by, identifying the problem, evaluating the alternatives and finding innovative solutions. Where necessary, ensure the Committee receives external "expert" advice.
8. Can see opportunities and originate action in pursuit of achievement Club and Swimming's Vision, corporate plan and strategic goals.
9. Makes controlled responses in stressful situations, such as when faced with negative responses or excessive workload.
10. Sets high standards for self and others and is dissatisfied with average performance.

Swim Wales

RMKJJ