

# JustGo Clubs Sign-up

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User Guide for JustGo

[Click here](#) *for video tutorial*

# What's inside?

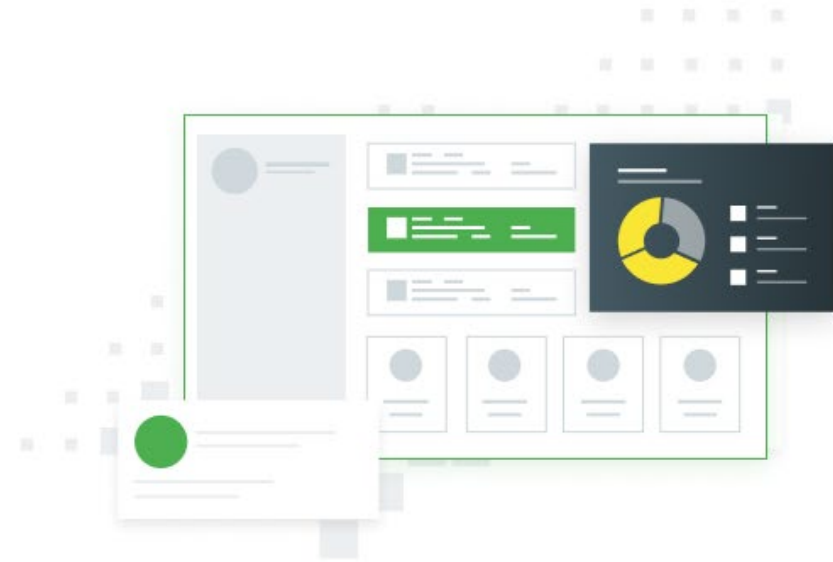
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- What is JustGo for Clubs?
- How do I find out more about what it can do for me?
- How do I sign-up to the JustGo free trial?
- How do I upgrade to continue using JustGo for Clubs?
- What to do after I have signed up?

# What is JustGo for Clubs?

## Why should you JustGo?

JustGo is our powerful yet simple-to-use software that simplifies the way your work, reduces your administration and unifies your whole community. No matter your club size, you can benefit JustGo and get back to what you love quicker than ever before.



## What can JustGo really do for me?

In the simplest terms, JustGo allows you to collect your membership fees, sell tickets to your events & courses, communicate directly and automatically with your members, stay on top of your finances and much more.

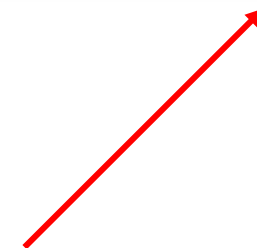
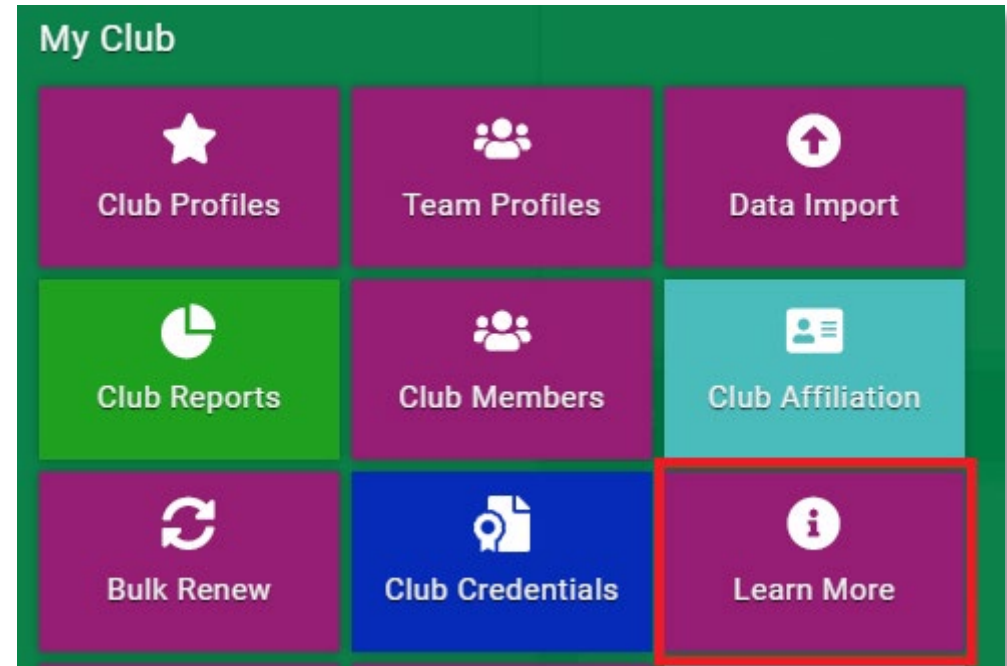
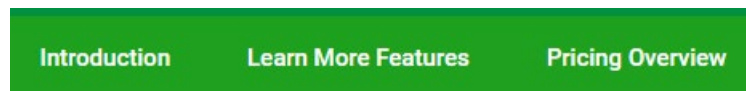
# How do I find out more about what it can do for me ?

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From the Menu, under the **My Club** section, you will find the **Learn More** tile.

This provides information on what JustGo features are available.

On clicking **Learn More**, you will find information to understand more about the JustGo features and how you go about sign-up.



# How do I sign up to JustGo?

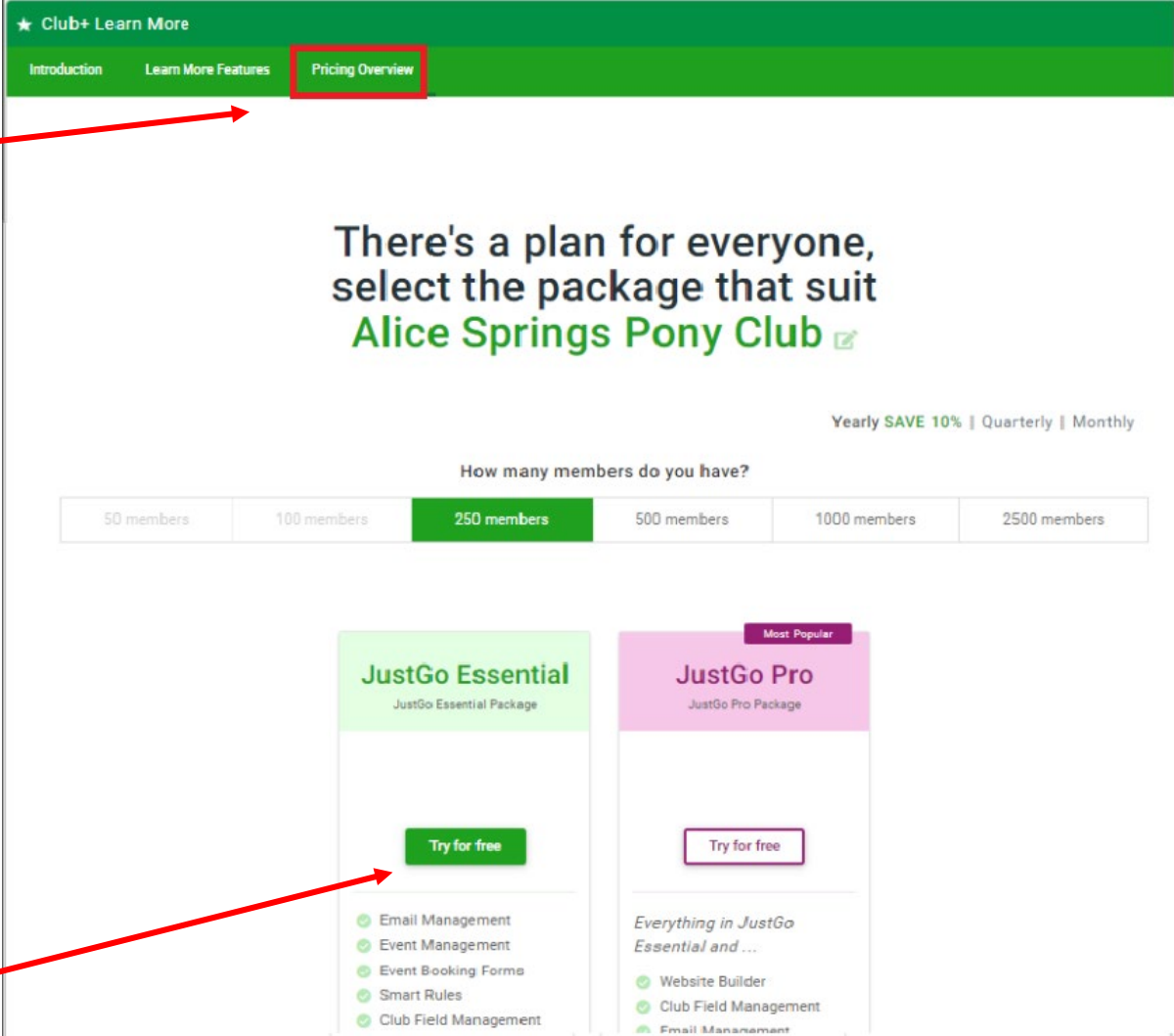
From the **Learn More** tile, under the **Pricing Overview** option, you will see the JustGo packages available.

Clubs should select the **JustGo Essential** option and use the activation code provided.

You do have the option to upgrade to a higher tier **JustGo Pro** package and pay the difference.

The display price is JustGo's standard price, but clubs have been issued with a Discount Code to obtain 100% discount for JustGo Essential.

Select  below JustGo Essential



The screenshot shows the 'Pricing Overview' page for 'Alice Springs Pony Club'. The page has a green header with navigation links: 'Introduction', 'Learn More Features', and 'Pricing Overview' (highlighted with a red box and an arrow). Below the header, the text reads: 'There's a plan for everyone, select the package that suit Alice Springs Pony Club'. There are options for 'Yearly SAVE 10%' | Quarterly | Monthly. A section titled 'How many members do you have?' shows tabs for 50, 100, 250, 500, 1000, and 2500 members, with '250 members' selected. Below this, two package cards are shown: 'JustGo Essential' (JustGo Essential Package) and 'JustGo Pro' (JustGo Pro Package). The 'JustGo Essential' card has a 'Try for free' button (highlighted with a red arrow) and lists features: Email Management, Event Management, Event Booking Forms, Smart Rules, and Club Field Management. The 'JustGo Pro' card has a 'Try for free' button and lists features: Website Builder, Club Field Management, and Email Management. A 'Most Popular' badge is above the 'JustGo Pro' card.

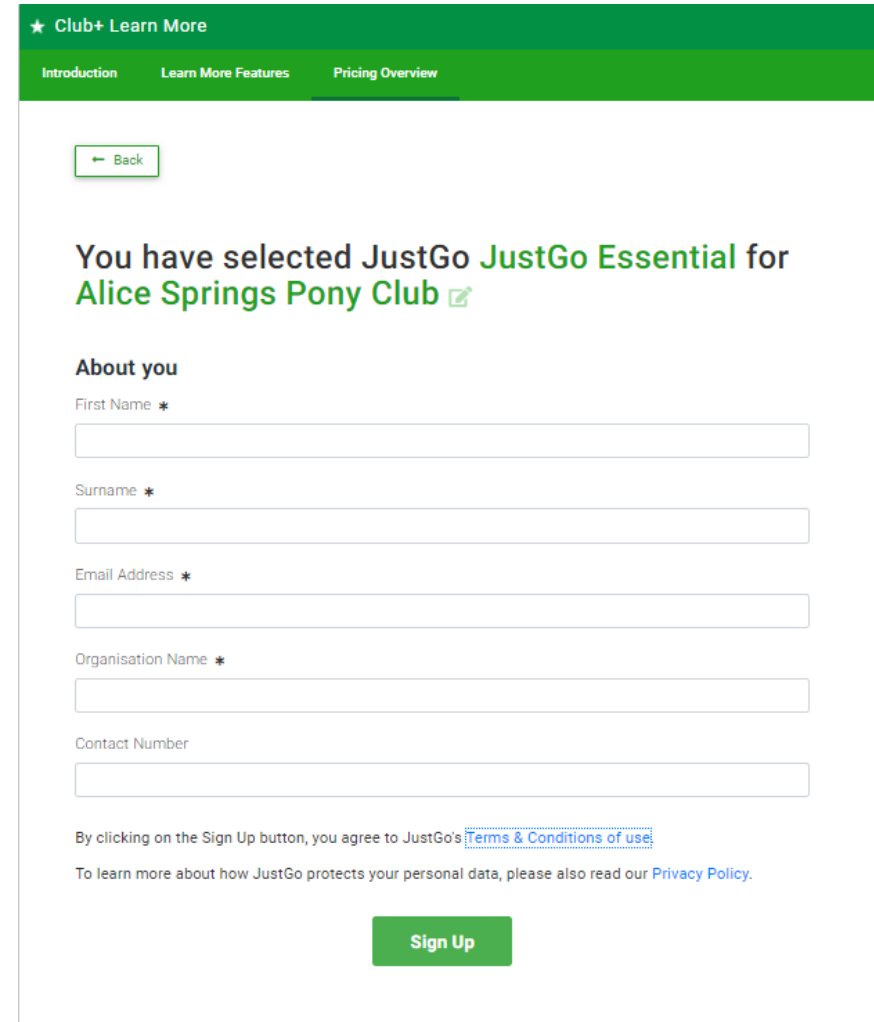
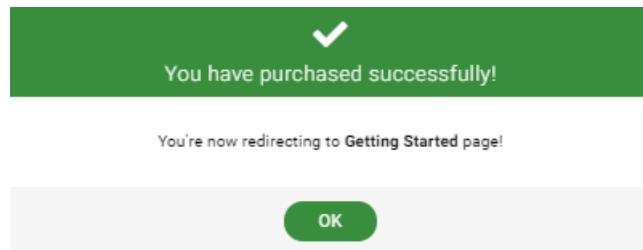
# How do I sign-up to JustGo?

After selecting **Try for Free**, you will need to complete your contact and club details.

Click on 

Congratulations, you are now enjoying a 14 day free trial of JustGo!

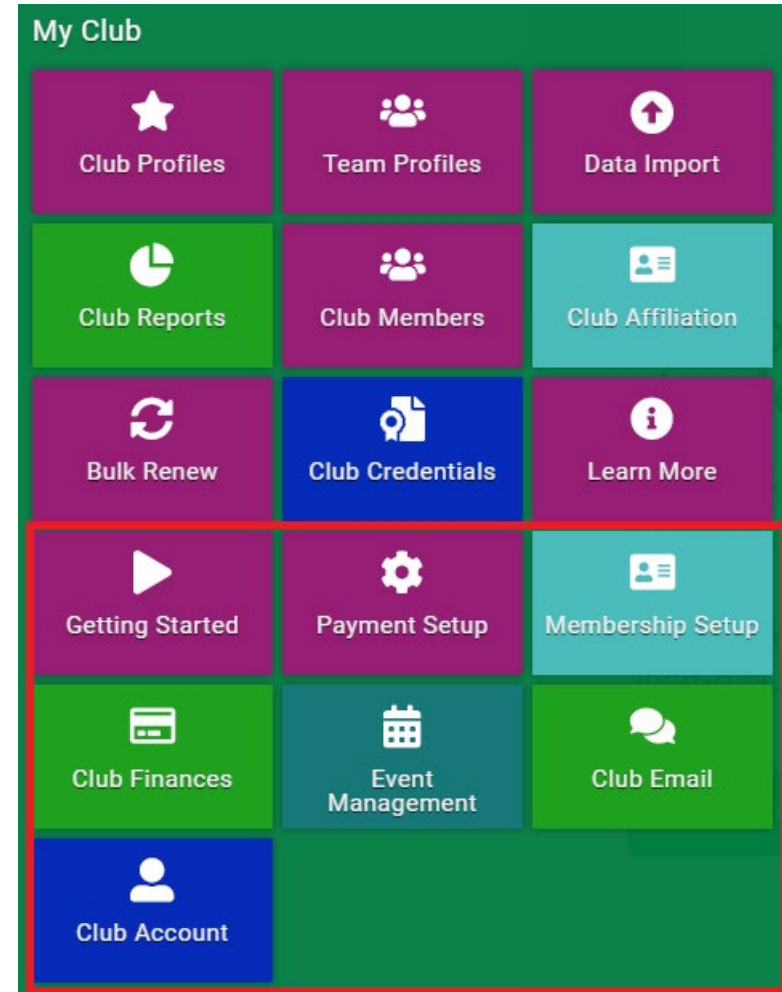
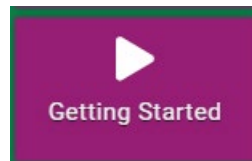
You will be redirected to the Getting Started page where you will discover more about the new features you have.

A screenshot of the JustGo sign-up form. The form has a green header with "★ Club+ Learn More" and three tabs: "Introduction", "Learn More Features", and "Pricing Overview". Below the header is a "← Back" button. The main heading reads "You have selected JustGo JustGo Essential for Alice Springs Pony Club". Underneath is the "About you" section with five input fields: "First Name \*", "Surname \*", "Email Address \*", "Organisation Name \*", and "Contact Number". At the bottom, there is a "Sign Up" button. Below the button, there is a disclaimer: "By clicking on the Sign Up button, you agree to JustGo's [Terms & Conditions of use](#). To learn more about how JustGo protects your personal data, please also read our [Privacy Policy](#)."

# Start using JustGo for Clubs?

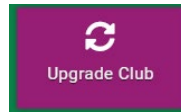
New menu options will appear immediately after signing up to JustGo.

For more information on what options are available, the Getting Started explains the new features..



# How do I upgrade to continue using JustGo for Clubs?

From the Menu, select Upgrade Club



For your club, it will tell you how long you have on your free trial. Upgrade by clicking on Change Plan.

Club Name - **Alice Springs Pony Club**  
Current Package - **JustGo Essential (Free Trial)** for 250 Members Yearly  
Status - **13 days left**

[Change Plan](#)

**JustGo Essential** Current  
JustGo Essential Package

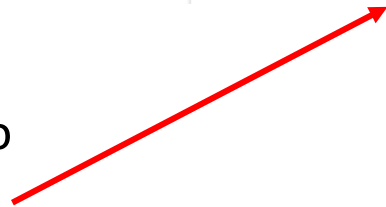
[Upgrade Plan](#)

Most Popular

**JustGo Pro**  
JustGo Pro Package

[Upgrade Plan](#)

Select Upgrade Plan on the package you wish to continue with.





# Complete the sign-up forms

The sign-up process is a 4 step process.

Complete each section in turn.



JustGo Upgrade Plan

← Summary

1 Plans 2 Account 3 Order 4 Payment

**COMPANY DETAILS**  
Please complete and verify your company details

Company Name  
alice springs pony club

Address Line 1 \*

Address Line 2

Suburb \*

State \*

Postcode \*

# Complete the sign-up forms

On the Order page, make sure you enter the **Discount Code** that Swim Wales has provided for you.

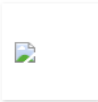
This code will provide a discount which will mean your club will not have to pay for the **JustGo Essential** subscription.

You still need to provide your banking or card details to cover any dispute charges that may arise during the use of the payment provider.

1 Plans 2 Account 3 Order 4 Payment

**Summary**  
JustGo Essential

**Subscription Charges**  
A summary of the Subscription Services products is detailed below:

Item	Name	Period	Rate	Total
	JustGo Essential JustGo Essential	Annually	\$227.27	<b>\$227.27</b>
Sub Total				<b>\$227.27</b>
GST AU Standard Rate (10%)				<b>\$22.73</b>
Total				<b>\$250.00</b>

If you have discount code, please enter it here.

# What do I do after sign-up?

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From the Menu, under the My Club section, you will see all the new club tiles available to you.

You will need to:

- Complete your **Club Profile**
- Complete your **Club Affiliation**
- Complete Payment Set-up
- Check and activate your club Memberships
- Set-up Email templates
- Invite your members to renew their membership