



**Swim Conwy**  
**CLOSED INVITATIONAL MEET**  
**2021**

(Under FINA rules and Swim Wales Laws)

**MEET INFORMATION PACK**

**Llandudno Swimming Centre**  
Regional 8 lane 25m pool with Daktronics electronic timing

**27-28th November 2021**

**Level 3 Meet**  
**Licence No**



**Swim Conwy**  
**Closed Invitational Meet 2021**  
(Under FINA rules and Swim Wales Laws)  
**Llandudno Swimming Centre**  
**27-28th November**

**Meet Information & Conditions**

Meet License No:

**Entries**

1. Entries may only be accepted from competitors registered as members of Invited Affiliated Clubs, holding either primary or multi-registration membership.
2. Entries should be made via clubs ONLY and should be sent electronically using Hy-Tek Team Manager. The events file for use with TM is available from the Swim Wales website, and upon request from **nofio.swimming.gala@gmail.com**
3. Electronic entries should be emailed to **nofio.swimming.gala@gmail.com**
4. Original entry forms should also be submitted to the meet organiser, with a stamped self-addressed envelope to allow confirmation of entries to be returned. Completed forms should be sent to: Olwen Catherall, Llandudno Swimming Centre, Mostyn Broadway Llandudno LL30 1YR
5. Entries from clubs should be accompanied by a payment summary sheet and a **single** cheque to cover all entries and coach/chaperone poolside passes. **Cheques should be payable to Swim Conwy** or ideally by bank transfer with ref to Closed Inv/your club name HSBC **40-18-08 a/c 41482815**
6. All entry submissions must be received by 12th November 2021
7. **Minimum of 4 events must be entered.**

**Entries**

8. The entry fee is **£20**
9. This is a Level 3 closed meet; therefore there are No Qualifying Times or Cut Off times.
10. In the event that the duration of the meet could extend beyond the session time limit as per the meet license regulations, the Meet Organisers reserve the right to restrict entries with the fastest entry times being given priority. Any swimmers not accepted will have their entry fees refunded.
11. No competitor's passes will be issued.
12. Swimmers may only swim for one club during the meet.
13. Competitors must have been registered members of the Club in whose name they are entered at least 30 days prior to the first day of the Meet.

**Age Groups**

14. Age as at 28th November 2021 (final date of the event)
15. Age groups for girls and boys: 8yrs & under, 9yrs 10/11yrs; 12/13yrs; 14/15yrs; 16yrs & over

## Meet Office

16. A Meet Office will be open for the duration of the Meet and can be contacted on 01492 575904. Please note that this number will be active during the meet.

## Session Times

17. To be confirmed following receipt of entries. Clubs will be notified by e-mail; please enclose SAE if printed confirmation is required.

## General Conditions

18. The meet will be swum under FINA Technical Rules, Swim Wales Laws and Disciplinary Code and any additional conditions (printed in the respective Meet Information).
19. No alcohol or tobacco advertising is permitted on any clothing.
20. The organisers reserve the right to alter any part of the programme or amend any of these conditions, if necessary, without notice.
21. **All** decisions made by the Meet Directors shall be final and binding

## The Meet

22. Events will be held as shown on the attached programme of events
23. Time trials will not be permitted.
24. All events shall be heat declared winner (HDW)
25. Competitors will be seeded according to submitted entry times, **slowest to fastest**.
26. Swimmers may only swim for one club during this competition.

## Medals

Top 3 in each age group will receive medals. Plus overall top boy and overall top girl.

## Officials

**Each club must supply qualified officials (judges) to help with the running of the event. This will be based on number of swimmers attending from each club, 1:10,2:20, 3:30 or above. Failure to do so might affect your accepted entries. Lunch & refreshments will be provided. Expenses for parking if officiating at 2 or more sessions (receipts will need to be submitted) Please contact [swimconwygalas@gmail.com](mailto:swimconwygalas@gmail.com),**

## Poolside passes

27. **All** coaches and chaperones that will be on poolside at any time during the competition **must** have individual accreditation obtained by completing the official form enclosed in this information pack. Completed forms must be accompanied by a passport-sized photograph...
28. Poolside passes will be transferable between coaches and chaperones **from the same club** who have completed an official accreditation form.
29. Accredited coaches and chaperones **from the same club** may use purchased poolside passes 'on rota', although the number of coaches and/or chaperones on poolside at any time must not exceed the number of passes that have been paid for.
30. **Passes must be worn at all times.** Anyone without a pass will be asked to leave the poolside or changing area.
31. The closing date for passes will be the same as the closing date for entries
32. **Applications will not be accepted during the meet.**

## **Withdrawals**

33. All withdrawals must be notified to the day of meet recorder no later than 30 minutes before of the start of the appropriate session.
34. Withdrawals must be made using the relevant withdrawal form.

## **Start Sheets**

35. Start sheets will be prepared after the withdrawal deadline each session

## **Marshalling**

36. Coaches should ensure that the swimmers make themselves available for marshalling at least 2 events prior to the event they are competing in.

## **Heats**

37. Competitors shall be seeded according to submitted times, checked with ASA database.
38. All heats shall be swum fastest to slowest
39. Over the top starts will, where necessary or appropriate, be used during meets (except in backstroke events).

## **Camera Use**

40. When a competition involves children under the age of 18 years of age it is a mandatory meet license requirement that all persons (including competitors / officials / volunteers / spectators), wishing to engage in any kind of photographic activity including video, zoom, close range photography, irrespective of the nature of the device / equipment used for taking / recording such images must register their details with the event management in advance of taking any images.

This includes; but is not limited to:

- Still cameras
  - Cine Cameras
  - Video cameras
  - Camera / video enabled mobile phones
  - Camera enabled PDA's
41. **Proof of identity is required to register any photographic / video equipment.** Acceptable forms of ID are:  
photographic driving license  
passport  
household bill for proof of address  
you will be issued with a tag for your photographic equipment and this must remain attached within the pool area. Records of camera use will be retained by Llandudno Swimming Centre.
  42. By entering this competition, the swimmer, parent or guardian accepts photographs taken by an accredited photographer may be used for promotional purposes by the County or the Governing Body.

## **Data Protection**

43. The region, along with the governing body, may use computers to record entry times and results. By submitting entries, you are accepting the conditions and consent is hereby given for holding personal information relating to the sport of Swimming as required by the current Data Protection Act...

## Mobile phones

44. Mobile phones must not be used in the building at all.

## Medical Conditions

45. It is the responsibility of the swimmer and/or parent to declare to the referee any disability or medical condition that could present a safety risk. If such a disability or medical condition exists swimmers must produce a medical note confirming that their participation presents no health or safety problems.

## Health and Safety-**COVID 19 to be added**

46. The health, safety and wellbeing of all swimmers, officials, volunteers, spectators and visitors is paramount – all Health and Safety rules / regulations / requirements must be complied with at all times.
47. A full risk assessment must be carried out in accordance with the Swim Wales Meet License Report Pack.
48. A copy of the Pool Operating Procedures and / or the Normal Operating Procedures & Emergency Action Plan for the facility being hired for the meet must be obtained in advance, and must be available throughout the meet.
49. All swimmers, officials, volunteers, spectators and visitors are required, at all times, to abide by the rules set out in the Pool Operating Procedures and / or the Normal Operating Procedures & Emergency Action Plan for the facility being hired for the meet.
50. Disposable snap-off tops from drinks bottles **must** be placed immediately into proper waste bins as they are almost invisible in water and represent a significant choking hazard to swimmers
51. All litter must be disposed of in the proper waste bins provided.

## Unacceptable Behavior

52. Behavior becomes “unacceptable” when it is considered “Offensive” to others; this includes, but is not limited to, the following: Theft, willful damage to property and / or equipment, acts of vandalism, abuse of alcohol and / or drugs, bullying, offensive language, aggressive / violent acts, threatening behavior, all breaches of safety practices, failure to comply with instructions / directions, actions that bring the sport of swimming into disrepute.

## Competitive Start Award

53. Swimmers must have attained the standard of the Competitive Start Award in order to start from the blocks; (this is the responsibility of the club coach).
54. Swimmers who have not attained the standard of the Competitive Start Award must lower themselves into over the side into the water, on the long whistle of the Referee before starting at an appropriate place.

## Jewellery

55. For safety and security reasons, the wearing of jewellery is **not** permitted while in the water during warm-ups / swim-downs and / or competition. This includes watches, necklaces, chains, bangles, wrist bands, ear-rings (except studs), and rings (except wedding bands).
56. Swim Wales will **not** be responsible for any jewellery brought to events and will not be liable if such jewellery is lost or damaged.”

### **Spectator admission -TBC awaiting confirmation from local authority**

57. Admission fee shall be:  
£6.00 per person per day    £10 for weekend includes programme  
£3.50 per person for one session
58. Concession half the admission rate  
59. Children accompanied by an adult – free admission

### **Car Parking**

60. The Swimming Centre is situated next to a council 'pay & display' car park. There is limited free parking available close to the centre on Mostyn Broadway.

### **Catering**

61. Catering facilities are available at our neighbouring theatre/conference centre, Venue Cymru. Alternative facilities are available in close proximity within Llandudno Retail Park.

**The organisers retain the right alter these conditions, if necessary, without notice.**

### **Information for Spectators with Disability-Awaiting confirmation from local authority**

Are you a Registered Disabled person or have a disability that makes it difficult or uncomfortable for you to queue prior to paying entry as a spectator? If so: -

- On arrival at the pool please go to the reception where you will be advised on access.
- You will then be able to access the balcony via the lift or stairs directly.
- NO queuing will be necessary.

If you have any questions or queries during the event a member of the Meet Team will endeavour to assist you.

Within the spectators gallery we have 7 designated Wheel Chair access.

We are only allowed by Health & Safety regulations to admit 427 spectators on to the balcony. It would be appreciated therefore, that spectators who need assistance would arrive at the start of the warm up session thus ensuring a suitable seat is available.

(It is difficult to allocate a specific area on the balcony seating area for spectators with a disability as it might not be where they would choose to sit.

Also, if there are no disabled spectators present then we would have seating which cannot be used).



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Llandudno Swimming Centre • November 27-28th

## SWIM CONWY CLOSED INVITATION MEET PROGRAMME

2021

### SESSION 1 Saturday

F 9&U 50m Backstroke  
M 9&U 50m Breaststroke  
F 100m Freestyle  
M 100m Butterfly  
F 200m Backstroke  
M 200m Breaststroke  
F 400 IM

### SESSION 2 Saturday

F 9&U 100IM  
M 9&U 50m Butterfly  
M 200m IM  
F 100m Breaststroke  
M 100m Backstroke  
F 200m Freestyle  
M 200 Butterfly  
F 400m Freestyle  
M 50 Freestyle

### SESSION 3 Sunday

M 9&U 50m Backstroke  
F 9& U 50m Breaststroke  
M 100m Freestyle  
F 100m Butterfly  
M 200m Backstroke  
F 200m Breaststroke  
M 400 IM

### SESSION 4 Sunday

M 9&U 100IM  
F 9&U 50m Butterfly  
F 200m IM  
M 100m Breaststroke  
F 100m Backstroke  
M 200m Freestyle  
F 200m Butterfly  
M 400 Freestyle  
F 50m Freestyle



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**27-28<sup>th</sup> November**

Llandudno Swimming Centre •

**COACH/CHAPERONE ACCREDITATION FORM**

<b>Full Name</b>			
<b>Name of Club</b>			
<b>Position (e.g. club coach)</b>			
<b>Address</b>			
	<b>Postcode</b>		
<b>phone</b>		<b>Fax</b>	
<b>email</b>			
<b>Swim Wales registration number</b>			

Please note **only** members registered with Swim Wales/ASA **and** having a DBS check (if required by the governing body) are eligible for coach/chaperone passes

**NO passes will be available on the day and must be purchased beforehand**

**There will be no access to poolside without a coach/chaperone pass**

All completed forms must be returned with payment to Olwen Catherall





## SWIMMER ENTRY FORM

<b>Name</b>		<b>Club</b>	
<b>Address</b>		<b>WASA No</b>	
		<b>M/F</b>	
		<b>DOB</b>	
<b>phone</b>		<b>Age as at 28<sup>th</sup> November</b>	
<i>please enter entry times below</i>			
		200m Breaststroke	
400m Freestyle		100m Breaststroke	
200m Freestyle		9&U 50m Breaststroke	
100m Freestyle		200m Butterfly	
50m Freestyle		100m Butterfly	
		9&U 50m Butterfly	
200m Backstroke		9&U100 Individual Medley	
100m Backstroke		200m Individual Medley	
9&U 50m Backstroke		400m Individual Medley	

**Number of entries** \_\_\_\_ **@ £20.00**

I declare that the above information are correct and agree to abide by the Meet conditions. **I accept that there will be no refund of entry fees unless the Meet is oversubscribed.**

I also confirm that the above competitor has achieved the ASA competitive start award

Signature of Competitor/Parent: .....Date:.....



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### PAYMENT SUMMARY SHEET

Please return this form together with:

1. Entry Forms
2. Cheque made payable to 'Swim Conwy', CLOSING DATE Friday 12th November

Club			
Name			
Address			
Phone (home / mobile)			
email			
Position in club			
<b>SUMMARY</b>			
Total individual entries @£20			
Total poolside passes		@ £20 for weekend(includes lunch)	
<b>Total (cheque enclosed)</b>			

**It is requested that a single cheque for the complete club entry is submitted**

I confirm all swimmers are current members and have paid the appropriate membership fee.

I declare that our team members who have reached the standard of the ASA competitive start award will be permitted to start from the poolside. Those who have not will start in the water.

I confirm that the Meet conditions have been brought to the attention of swimmers, parents / guardians and coaches including the rules regarding photography.

I agree to abide by the conditions laid down by the Meet Organisers for this event.

Signature: .....Date:.....

Return to: Olwen Catherall, Llandudno Swimming Centre. Mostyn Broadway Llandudno LL30 1YR  
email:nofio.swimming.gala@gmail.com