

## **Swim Wales Clubs Return to Water: Template Checklist**

Below is a partially populated checklist that clubs can use as a starting point to help guide their return to water planning in conjunction with the [Return to Water Guidance Documents](#) and [Supporting Resources](#). This is not an exhaustive list and you should complete this in consultation with your facility operator.

<b><u>Task</u></b>	<b><u>Who is Responsible?</u></b>	<b><u>Date Completed</u></b>
Understand Swim Wales guidance documents		
Appoint COVID-19 Lead		
Make contact and discuss club programme with facility operator(s) regarding access to the facilities		
Complete, collect and communicate membership survey responses		
COVID-19 club risk assessment		
Review workforce return to operations		
Review squad structures and training timetables and ensure financial viability		
Communicate new processes, procedures and participant guidance		
Complete and collect COVID-19 return to water health screens and training declarations		
Communicate COVID-19 training assessment		