

# Swim Wales Training and Development Plagiarism Policy

## DOCUMENT STATUS

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## DOCUMENT CONTROL INFORMATION

Change History		
Version	Date	Details of changes
V2	12/02/2019	Amendments to existing policy
V3	02/04/2020	Amendments to existing policy

### **What constitutes plagiarism or cheating?**

All work, including lesson plans, written tasks/activities, evaluation forms, that you submit as evidence to contribute towards the achievement of any Swim England Qualifications course should be your own and completed using your own words. If you simply copy and paste work from other sources you will commit plagiarism, which is not acceptable and means that you are submitting the work and words of others and passing them off as your own.

### **Examples of plagiarism:**

- Copying from the learner guide
- Copying from another learner
- Using text downloaded from the internet
- Copying text gained from a lecture or PowerPoint presentation
- Passing your own work to another student allowing them to use your work
- Learners working too closely together to complete written tasks/activities may give unfair advantage (collusion)

As part of your Swim England Qualifications course you will have signed a declaration confirming that all work submitted as part of your evidence is your own, so it is important to take care to ensure you always use your own words and phrases in your work, particularly for your written tasks and activities.

**The temptation to plagiarise can arise when learners do not allow sufficient time for the background reading required to complete each written task.**

**These tasks have a two-fold purpose:**

1. Provide the assessor with the opportunity to gauge your knowledge and understanding of the subject and judge if your work meets the verb and content as specified within the qualification specification.
2. Assist the learner in understanding the topic and aid learning in the overall subject matter. If learners submit work that is not their own they deny themselves a valuable learning opportunity and this can be counter-productive to the overall goal of understanding the topic in question.



It is fully understood that most learners will not wish to take this negative approach to their learning. However the purpose of this policy is to ensure that learners understand that Swim Wales will not accept this approach at any time.

The next policy review will take place in March 2021

Swim Wales Training & Development

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