

Club Profile

User Guide





Club Profile

Club ProfileAccessingUpdating InformationAdding Social Media ChannelsAccessing Insurance DocumentsUploading PoliciesChanging Details



Club Profile



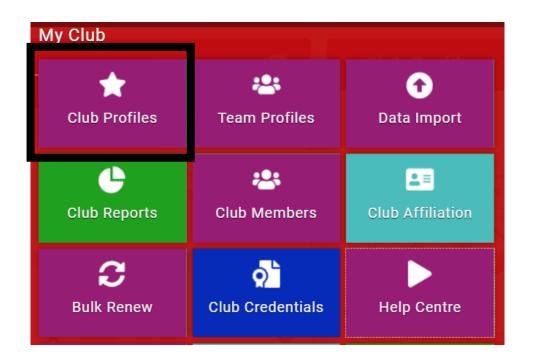
The Cub Profile provides a full overview of your club and your members. You have the ability to update your club information, upload club policies, access your insurance documents and much more!





You can access your Club Profile by selecting Menu, on the top left on your screen, followed by Club Profile.







Updating Information



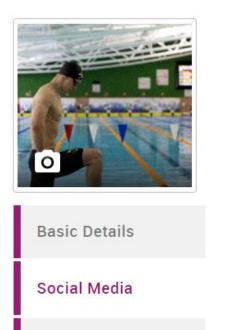
Under Club Profile you can reviewing and update your club's basic information such as; email, contact number and website.

★ CLUB PROFILE	CLUB DETAILS	LUB MEMBERS	CLUB AFFILIATION		CREDENTIALS	FAMILIES	
		ic Details w and update club's basi	ic details		Update D	etails	^
	*	1 Test Club <mark>(</mark> CL	.030001)				
	0	Club					
Basic Details	0	Wales National I	Pool				
Social Media		Swansea					
Attachments		Glamorgan SA2 8QG United Kingdom					
	0	Enquires@North	SwimmingClub.com	n			
	C.		stGo com				



Adding Social Media Channels

Under Social Media you can add the URL addresses of your club's social media platforms.



Attachments

Social Media Review and update social media details

in.







Accessing Insurance Documents

You can access your insurance under attachments for the previous and current year.

For further support please see our guide bespoke to accessing your Club Insurance Documents.

Club Attachments

Attachment 🔔 Upload		
File Name	Comment	
EL Certificate 2023-2024 -	2023	*
Overview of Club Insurance	2023	*
Club Insurance Summary -	2023	*
Overview of Club Insurance	2022	*
Abergavenny Swimming Clu	2022	*
Club Insurance Summary -	2022	*



Uploading Policies

You can upload and store on your club policies. Select Update, upload, select your file, and save.

For further support please see our guide policies.







Save

Cancel



Changing Details

You can change your details by selecting Club Details and making any changes which are needed.



1. Details

Which aquatic sports do you offer? *

- Artistic Swimming
- Diving
- Open Water
- Learn to Swim
- Swimming Training
- Swimming Competitive
- Swimming Masters
- Swimming Para
- Water Polo
- Other

